**RHC Check-off list for online class rollover**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Class:  | Class: | Class: | Class: | Class: |
|  |  |  |  |  |
| * Develop new syllabus dates for quizzes, projects, and discussions
 | * Develop new syllabus dates for quizzes, projects, and discussions
 | * Develop new syllabus dates for quizzes, projects, and discussions
 | * Develop new syllabus dates for quizzes, projects, and discussions
 | * Develop new syllabus dates for quizzes, projects, and discussions
 |
| * Remove old syllabus
 | * Remove old syllabus
 | * Remove old syllabus
 | * Remove old syllabus
 | * Remove old syllabus
 |
| * Add new syllabus
 | * Add new syllabus
 | * Add new syllabus
 | * Add new syllabus
 | * Add new syllabus
 |
| * Delete all discussion posts
 | * Delete all discussion posts
 | * Delete all discussion posts
 | * Delete all discussion posts
 | * Delete all discussion posts
 |
| * Update discussion/

dates | * Update discussions/

dates | * Update discussions/

dates | * Update discussions/

dates | * Update discussions/

dates |
| * Delete all announcements
 | * Delete all announcements
 | * Delete all announcements
 | * Delete all announcements
 | * Delete all announcements
 |
| * Create new announcements
 | * Create new announcements
 | * Create new announcements
 | * Create new announcements
 | * Create new announcements
 |
| * Set Announcement release dates
 | * Set Announcement release dates
 | * Set Announcement release dates
 | * Set Announcement release dates
 | * Set Announcement release dates
 |
| * Update quiz release times
 | * Update quiz release times
 | * Update quiz release times
 | * Update quiz release times
 | * Update quiz release times
 |
| * Check video links work
 | * Check video links work
 | * Check video links work
 | * Check video links work
 | * Check video links work
 |
| * Update Course content
 | * Update Course content
 | * Update Course content
 | * Update Course content
 | * Update Course content
 |
| * Check for Title V Compliance
 | * Check for Title V Compliance
 | * Check for Title V Compliance
 | * Check for Title V Compliance
 | * Check for Title V Compliance
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